

# METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

INFORMATION PAMPHLET: Construction Under MWRD Watershed Management Permit

SUBJECT: Permit No.

DATE OF ISSUE:

PROJECT:

LOCATION:

The above Watershed Management Permit (Permit) was issued on the date indicated and copies of the Permit are being mailed as follows:

\_\_\_\_\_ Both copies of the Permit, together with the Permit drawings are mailed to the Permittee.

\_\_\_\_\_ One copy of the Permit together with the Permit drawings is mailed to the Permittee and one copy is mailed to the designated individual.

If you need any assistance or if you have any questions at any time involving this project or other related matters, please call the Local Sewer Systems Section (Telephone (312) 751-3260). Requirements governing sewer construction are contained in the Watershed Management Ordinance and the Technical Guidance Manual for the Implementation of the Watershed Management Ordinance (TGM). Your cooperation is solicited and your attention is invited to the following:

1. Read carefully the conditions of the Permit and the special conditions that may have been included. If you object to any of the special conditions, return the Permit with a letter indicating your non-acceptance, but do not proceed with the construction. Construction constitutes acceptance of the special conditions.
2. Prior to the beginning of construction, advance notice of at least two working days is required. For your protection, a written notice by certified mail is preferable, provided the notice is received at least two working days in advance of construction. At a minimum, a telephone call to the Local Sewer Systems field office is required two working days in advance of the start of construction. (Telephone (708) 588-4055). Work on direct connections to MWRD facilities shall not be started without the presence of a MWRD representative.
3. On small projects (e.g., building connection) our inspectors should, as a general rule, visit the job in the first part of the same day of the job start. Please look for him. If he does not appear on the job, chances are we have not received the advance notice. It is worth your while to check, or better yet, make another call.
4. A copy of the approved Permit together with the Permit drawings must be kept at the job site at all times while construction is in progress.
5. No sewer shall be backfilled unless it has been inspected and approved by the Inspection Engineer or his authorized representative and the backfilling authorized by him.
6. Construction shall conform to the Permit plans and specifications and be in accordance with applicable rules and regulations. Be sure that the installation is inspected and approved by the Inspection Engineer and the Municipal Engineer.

7. Upon completion of construction (and preferable no later than 15 days thereafter), submit a fully executed "Request for Final Inspection and Approval" (RFI) form and make necessary arrangements for final testing and inspection with the Local Sewer Systems field office (Telephone (708) 588-4055). The RFI form is being mailed to the Engineer.
8. Upon successful final inspection and testing by the MWRD, the RFI will be executed by the MWRD and one copy will be mailed to the Permittee. The executed copy is the formal approval by the MWRD. No sewer shall be put in service prior to final inspection and approval by the MWRD.
9. If upon final inspection and testing the installation is not approved, a report will be furnished by the MWRD as to the reasons. Please proceed promptly with the corrections and make arrangements for re-testing.
10. The Permit is issued to the Permittee(s) shown. The Permittee is held responsible for the full and faithful compliance with all the Permit conditions regardless of any understandings that may exist between any parties that may be involved in this project.
11. If a violation report is filed against the project during construction, it is advisable that necessary corrective measures be promptly taken prior to proceeding with other construction.
12. All sewer construction requires stone bedding  $\frac{1}{4}$ " to 1" in size, and having a minimum thickness of 4". The gradation must be in accordance with Article 7 of the TGM.
13. Overhead plumbing is mandatory for occupancy areas below grade. (See Article 7 of the TGM).
14. Footing drains shall be connected to sump pumps and discharge shall be made into storm sewers, combined sewers or drainage ditches. No footing drains shall be connected to sanitary sewers. (See Article 7 of the TGM).
15. Consult the TGM for detention requirements.
16. Sump pumps installed for sanitary sewers shall not be used for storm sewers. Those pumps installed for storm sewers shall not be used for sanitary sewers.
17. Fee Refund: Permit fee refunds will be made for sewer pipe included in the original Permit but not installed, if the total fee to be refunded is more than \$100.00.

\*This pamphlet is applicable to all Facility Connection Authorizations

cc: Permittee, Owner, Engineer