

Document 16.2 – Biosolids EMS Audit Schedule

Version Number: 4
 Version Date: August 22, 2016

Purpose

This Document describes the schedule for verification, interim and internal audit.

Audit Cycle

- Year 0: Full 3rd Party Verification Audit, Internal audit
- Year 1: Interim audit (3rd party required)
- Year 2: Interim audit (3rd party optional), Internal audit
- Year 3: Interim audit (3rd party required)
- Year 4: Interim audit (3rd party optional), Internal audit
- Year 5: Re-verification audit (same as Year 0), 2013
- Year 6: Interim audit (3rd party required), 2014
- Year 7: Interim audit (3rd party optional), Internal audit, 2015
- Year 8: Interim audit (3rd party required), Full Internal Audit, 2016
- Year 9: Interim audit (3rd party optional), Internal audit, 2017
- Year 10: Re-verification audit (same as Year 0), Full Internal Audit, 2018

The District has an Agreement with WEF through the Year 10 Re-Verification Audit. After the Re-Verification Audit in Year 10 the Audit requirements will be reduced for Third Party Audits and the Audit Cycle will be updated.

Revision History

Version Number	Version Date	Description of Revision
0	12/12/05	Original Issue.
1	10/8/09	Updated Footer
2	10/13/11	Edited Footer with Official Document Location
3	04/19/12	Corrected years for internal audit from 8 to 9.
4	8/22/16	Added Year 10 and Internal Audits to Year 7-10 and year audits will take place. Added language regarding the Agreement with WEF.