PRIVATE PROPERTY INSPECTION CHECKLIST

Inspection #: _____ **Inspection Date:** _____

Address: _____ **Inspected By:** _____

GENERAL

1. Property Type: ☐ Single Family ☐ Multi Family ☐ Commercial ☐ Other

2. Sanitary Plumbing Type: ☐ Gravity ☐ Overhead

3. Foundation Type: ☐ Basement ☐ Crawl Space ☐ Slab

4. Has the property experienced a sewer backup? ☐ No ☐ Yes

5. Has the property experienced stormwater flooding? ☐ No ☐ Yes

EXTERNAL

6. Are there underground downspouts with no visible discharge location? ☐ No ☐ Yes

7. Does the property have outside drains? ☐ No ☐ Yes

   7a. If outside drains exist, record the number of each type: Area ___ Driveway ___ Patio ___ Stairwell ___ Window Well ___

INTERNAL

8. Basement Dimensions: _____ x _____

9. Basement Grade: _____

EJECTOR PUMP

10. Does the property have an ejector pump? ☐ No ☐ Yes

11. Is the ejector pit sealed? ☐ No ☐ Yes

12. Where does the ejector pump discharge? ☐ To Ground ☐ To Sanitary ☐ Unknown

13. Cover Type: _____

14. Check Valve: ☐ No ☐ Yes

CLEARWATER SUMP

15. Does the property have a clearwater sump? ☐ No ☐ Yes

16. Where does the clearwater sump discharge? ☐ Storm Sewer ☐ Sanitary Sewer ☐ Over Ground ☐ Unknown

17. Are there any visible sanitary utilities entering the clearwater sump, i.e. is it a combination sump? ☐ No ☐ Yes

18. Identify the type of drains entering the sump pit: ☐ Floor Drain ☐ Footing Drain ☐ Laundry Drain ☐ Bathroom ☐ Shower

19. Is the bottom of the sump pit sealed? ☐ No ☐ Yes

20. Cover type: ☐ Bolted ☐ Loose ☐ None ☐ Other _____

21. Check Valve: ☐ No ☐ Yes

INSIDE PIPING AND FLOOR DRAINS

22.   Is there a direct connection between sanitary and clearwater piping?   ☐ No   ☐ Yes

23.   Are there observable diverters?   ☐ No   ☐ Yes

24.   Are there floor drains?   ☐ No   ☐ Yes

25.   Is there a suspected footing tile connection?   ☐ No   ☐ Yes

DYE TEST

26.   Were dye tests performed?   ☐ No   ☐ Yes

26a.   List dye tests performed:

      _____   Positive?   ☐ No   ☐ Yes

      _____   Positive?   ☐ No   ☐ Yes

      _____   Positive?   ☐ No   ☐ Yes

COMMENTS: _____

_____

_____

_____

NOTIFICATION CHECKLIST

Letter:
1st Pass: _____
2nd Pass: _____
Final Notice: _____