

**REQUEST FOR CONFIDENTIALITY OF DOCUMENT SUBMITTED IN
COMPLIANCE WITH USER CHARGE ORDINANCE OR
SEWAGE AND WASTE CONTROL ORDINANCE**

The undersigned, is a principal or authorized agent of the company, and requests that the attached document be held confidential as to those portions of the document that contain proprietary commercial and financial information as defined under 5 ILCS 140/7(1)(g).

The undersigned understands that all information submitted may not be claimed as confidential. Rather, only that information directly associated with claimed proprietary processes and certain financial information may be kept confidential and claimed exempt in the event the Metropolitan Water Reclamation District of Greater Chicago receives a request for information about the User under the Freedom of Information Act, 5 ILCS 140/1, et seq.

Please note that if the District has concerns that the information that is claimed to be confidential may not fit the exemption under FOIA, the District may reject the request for confidentiality or seek the opinion of the Public Access Counselor of the Office of the Illinois Attorney General. The District will then notify the User of how its claim will be handled.

User No.: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Document: RD-112 RD-118 FCQ Document Date: _____
 RD-114 FVEC RD-920
 RD-115 SPCC Plan RD-925
 RD-116 TOMP
 Other _____

Reason for Confidentiality: _____
Please cite on which page the _____
information is contained and describe _____
the specific information that is being _____
claimed as confidential and why. _____

Under penalties as provided by law, the undersigned certifies that the statements made by and on behalf of the company set forth in this instrument are true and correct.

Name of Agent (Print): _____

Title: _____

Phone: _____

E-mail: _____

Signature

Date